



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Tuesday, September 20, 2022

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Sylvester announced that there were no public comment requests received, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

B. Consideration of Student Discipline, Education Code §35146, Action other than expulsion

C. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: Unified Association of Conejo Teachers (UACT)

Closed Session ended at 5:50 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:00 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Rocky Capobianco, Board Trustees Cindy Goldberg and Bill Gorback, and Student Board Trustee Gabby Lopez.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following items were discussed in Closed Session:

B. Consideration of Student Discipline, Education Code §35146, Action other than expulsion

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. **Motion carried: 5-0.**

C. Labor Negotiations, Pursuant to Government Code §54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organization: Unified Association of Conejo Teachers (UACT)

D. Approval of the Agenda

Trustee Goldberg made the motion to approve the agenda as submitted, seconded by Trustee Capobianco. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

E. Reports from Student Reporters

Century Academy – Harry Esau

Conejo Valley High School – Aria Turner

Newbury Park High School – Sophia Di Stefano

Thousand Oaks High School – Maya Campo reported as the alternate for Andrew Schuberg

Westlake High School – Sophia Kane

Students reported on: Welcome Back BBQs; Freshman and new student orientations; Virtual Back to School Nights; student wellness workshops; spirit weeks; Hispanic Heritage Month and National Bullying Prevention Month activities; College and Career Center activities and application workshops; presentations by local organizations; High School Voter Education/Registration Week events; Senior Sunrise events, Homecoming planning, rallies, dances, and football games; Visual and Performing Arts auditions and performances; athletic updates and accomplishments; ASB/ASG activities; club rush and campus competitions; and social emotional learning activities.

F. Report from Parent Organization – District Advisory Council (DAC)

DAC Chairperson Lee Ann Holland provided updates from the DAC Executive Board planning meeting and the first DAC meeting of this school year, which included the following three (3) priorities set by DAC for this school year: 1) achievement and overall success for all students, 2) supporting students' social emotional learning and mental health by rebuilding campus culture and student connections to their school communities, and 3) DAC member engagement and communication with all parents. Topics discussed during this report also included the upcoming launch of a monthly All-DAC newsletter, expression of gratitude for CVUSD administrator engagement at DAC meetings, highlight of upcoming Board resolutions, and a presentation on school safety, which included information on wellness centers, mental health, school culture and campus climate, and the Brown and Greene Acts.

G. Comments – Public

President Sylvester announced that there were thirty-four (34) public comment requests submitted (6 via telephone; 28 in person), and each speaker received two (2) minutes to speak

due to the large amount of public comment requests submitted. Two (2) speakers withdrew their request to speak, and one (1) speaker could not be reached via telephone for comment. Dr. McLaughlin provided clarifications to issues that were addressed during public comments. Trustees Gill and Gorbach also provided clarifications.

H. Comments - Board of Education

Board members provided comments.

I. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Student Services - Adoption of Resolution #22/23-01 for National Bullying Prevention Month

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. President Sylvester announced that there were three (3) public comment requests submitted (1 via telephone; 2 in person), and each speaker received three (3) minutes to speak. Trustee Gorbach commented on his support of this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

B. Student Services – Adoption of Resolution #22/23-02 for Unity Day

Trustee Gorbach made the motion to approve, seconded by Trustee Goldberg. President Sylvester announced that there was one (1) public comment request submitted (via telephone), and that speaker received three (3) minutes to speak. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

C. Student Services – Adoption of Resolution #22/23-16: Disability History and Awareness Month

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. President Sylvester announced that there were two (2) public comment requests submitted (1 via telephone; 1 in person), and each speaker received three (3) minutes to speak. Board members commented on their support of this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

D. Instructional Services – Public Hearing: Resolution #22/23-15 – Pupil Textbook and Instructional Materials

President Sylvester convened the Public Hearing at 9:05 p.m. After announcing that there were no public comment requests submitted, President Sylvester closed the Public Hearing at 9:06 p.m. There was no Board discussion on this agenda item.

E. Instructional Services – Adoption of Resolution #22/23-08 for High School Voter Education Weeks

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. There was no

Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

F. Business Services – Rescind Resolution #21/22-53: Committed Fund Balance

Trustee Goldberg made the motion to approve, seconded by Trustee Capobianco. Dr. Hayek responded to President Sylvester’s request to provide clarification on the need to rescind the respective resolution. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

G. Human Resources – Adoption of Resolution #22/23-09: "Week of the School Administrator" – October 9 - 15, 2022

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Goldberg. Dr. McLaughlin and Mrs. Valentine responded to questions from Student Trustee Lopez regarding privacy issues, opt out options, and student teacher interaction with students related to Consent Agenda Items 4C and 4D. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

REMAINDER OF CONSENT AGENDA ITEMS:

- A. Board of Education – Approval of Minutes**
- B. Human Resources – Personnel Assignment Orders**
- C. Human Resources – Approval of Agreement Between the Conejo Valley Unified School District and University of Massachusetts Global – School Counseling/Psychology Internship**
- D. Human Resources – Approval of Agreement Between the Conejo Valley Unified School District and California State University CalState TEACH Program**
- E. Instructional Services – Approval of Contracts Under \$5,000**
- F. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 6158 – Independent Study**
- G. Instructional Services – Approval of Contract Amendment #3 – Instructure (Ed Tech JPA) – DEC**
- H. Instructional Services – Approval of Renewal of Licensing Agreement – Nearpod, Inc.**
- I. Instructional Services – Approval of New Licensing Agreement – Imagine Learning – TOH**
- J. Instructional Services – Approval of the Renewal PowerSchool Agreement**
- K. Instructional Services – Approval of Watercraft Field Trip – EARTHs Magnet School**
- L. Instructional Services – Approval of Renewal Contract with Island Pacers Cruises – EARTHs Magnet School**
- M. Instructional Services – Approval of Renewal Contract – Pegleg Entertainment – WHS**

- N. Instructional Services – Approval of New Contract – Malibu Mountain Events, Inc. – NPH
- O. Instructional Services – Approval of Contract Renewal – STAR Education, Inc.
- P. Student Services – Approval of Renewal Contract with Medical Billing Technologies, Inc.
- Q. Student Services – Approval of New Contract for Residential Treatment Center Placement for Student #6-22/23
- R. Student Services – Approval of New Contract for Residential Treatment Center Placement for Student #12-22/23
- S. Student Services – Approval of New Contract for Residential Treatment Center Placement for Student #18-22/23
- T. Student Services – Approval of New Contract for Non-Public School Placement for Student #20-22/23
- U. Student Services – Approval of New Contract for Non-Public School Placement for Student #21-22/23
- V. Student Services – Approval of SELPA Master Contract with Comprehensive Therapy Associates, Inc.
- W. Student Services – Approval of Amendment to SELPA Master Contract with Soliant Health, LLC
- X. Student Services – Approval of Renewal Transportation Services Agreement with Family Crisis International Youth Assistance Inc. DBA West Shield Adolescent Services
- Y. Student Services – Approval of New Contract – Winsor Learning Inc.
- Z. Student Services – Approval of Renewal Contract – All Languages Interpreting & Translating, Inc.
- AA. Student Services – Approval of SELPA Master Contract with Austin Texas Learning Group, LLC DBA ATX Learning
- BB. Business Services – Ratification of Workers’ Compensation Claim (under \$50,000)
- CC. Business Services – Ratification of Warrants – August 2022
- DD. Business Services – Acceptance of Donations/Gifts
- EE. Business Services – Approval of Transfer of Funds – August 2022
- FF. Business Services – Approval of New Board Policy 1330.1 – Joint Use Agreements
- GG. Business Services – Approval of Amendments to Board Policy 3110 – Transfer of Funds
- HH. Business Services – Approval of Amendments to Administrative Regulation 3517 and Addition of New Exhibit 3517 – Facilities Inspection
- II. Business Services – Approval of New Board Policy and Administrative Regulation 3523 – Electronic Signatures
- JJ. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 3550 – Food Service/Child Nutrition Program
- KK. Business Services – Approval of Amendments to Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund
- LL. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3553 – Free and Reduced Price Meals
- MM. Business Services – Approval of 2021-2022 TOPASS Expenditure Plan
- NN. Business Services – Approval of 2022-2023 TOPASS Expenditure Plan
- OO. Business Services – Maintenance & Operations Department – Approval of Contracts for 2022-2023

- PP. Business Services – Ratification of Purchase Order Report (POs under \$5,000)
- QQ. Business Services – Approval of Purchase Order Report (POs exceeding \$5,000)
- RR. Business Services – Disposal of Surplus and Obsolete Equipment
- SS. Business Services – MEASURE I – Notices of Completion

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services and Student Services – Presentation: Summer School Programs

Mr. Loo and Dr. Egans provided an update on summer school programs, including programs offered at the elementary, middle, and high school levels targeting credit recovery, intervention, acceleration, and enrichment; the Expanded Learning Opportunity Program for English Learners, foster youth, and low income students; Extended School Year (ESY) for special education students with individual education plans (IEPs); English Learner programs at the elementary and secondary levels; and Early Back Intervention programs for selected students in grades K-5 to revisit essential skills in English Language Arts and mathematics, executive functioning, and social emotional learning. Dr. McLaughlin, Mr. Loo and Dr. Araiza responded to questions from Board members regarding participation rates for newcomer students, participation rates and roadblocks for students participating in credit recovery or acceleration programs, anecdotal data for elementary programs, attendance compared to last year, and feedback on the Learn for Life platform.

B. Instructional Services and Student Services – Presentation: Professional Learning Update

Mr. Loo and Dr. Egans provided an update on the recent professional learning opportunities provided to staff, which included sessions on curriculum and assessment collaboration, including assessment and curriculum alignment, textbook pilot training, ethnic studies, and core literature; anti-bias training; training offered during the Optional Professional Learning Week, including sessions on educational technology, curriculum and instruction, mental health and social emotional learning, and topics related to multilingual learners, special education, and student support services; Universal Design for Learning checkpoints and professional learning goals; and grade span specific professional learning sessions. Human Resources provided onboarding for new administrators, orientations for substitutes and new certificated staff, and an informational meeting for Office Managers. Dr. McLaughlin and Mr. Loo responded to questions from Board members regarding Universal Design for Learning, the textbook pilot process, teacher feedback from the Ethnic Studies training at UCSB and progress on the ethnic studies curriculum, and training opportunities for all classified staff members.

- *Trustee Goldberg made the motion to extend the Board meeting to no later than 12:00 a.m., seconded by Trustee Capobianco. Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.*

C. Instructional Services – Approval of Arts, Music, and Instructional Materials Discretionary Block Grant

Mr. Loo presented information regarding the Arts, Music, and Instructional Materials Discretionary Block Grant, including an overview of funding allocations for Visual and

Performing Arts, Textbook Adoptions, and the remainder of funds. Mr. Loo responded to questions from Board members regarding whether grant funds can cover textbooks adopted in electronic form, clarification on use of the remaining discretionary funds, and the possibility of adding credentialed elementary art teachers to the existing Strategic Arts Plan.

D. Instructional Services – Approval of 2022/2023 School Plans for Student Achievement (SPSA)

Mr. Loo provided background on the timeline, adjustments, and feedback related to the preparation of the School Plans for Student Achievement. Dr. McLaughlin and Mr. Loo responded to President Sylvester’s request to clarify the preparation process of these plans before they reach the Board of Education for approval and answered questions from Board members regarding the process and timeline for plan preparation and parent feedback.

E. Instructional Services – Approval of Amendments to Administrative Regulation 5116.1 – Intradistrict Open Enrollment

Mr. Loo provided clarification on the amendments to this Administration Regulation, responded to a Board member’s question regarding the reference to Century Academy for purposes of employee priority, and noted an error that will be corrected when the amendment is brought forward for approval at the Board meeting on October 11, 2022. There was no Board discussion on this agenda item.

F. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures

Mr. Loo provided clarification on the amendments to this Board Policy and Administrative Regulation and answered a Board member’s question regarding the deletion of specific language. There was Board discussion on this agenda item.

G. Student Services – Approval of Amendments to Administrative Regulation 6173.1 – Education for Foster Youth

Dr. Egans provided clarification on the amendments to this Administrative Regulation and responded to questions from Board members regarding specific verbiage within the regulation and the district’s process of informing foster youth about accessing post-secondary educational institutions if they meet the graduation requirements. Dr. Egans agreed to follow up on the district’s ability to change the reference of “Indian” in the regulation to “Native American.” There was no further Board discussion on this agenda item.

H. Human Resources – Approval of Amendments to Board Policy 4131 – Professional Learning

Mrs. Valentine provided clarification on the amendments to this Board Policy. There was no Board discussion on this agenda item.

6. ADJOURNMENT

A. Future Board Topics / Activities

President Sylvester announced that there was one (1) public comment card submitted, and that

speaker received three (3) minutes to speak. Board members added the following topics for discussion at a future Board meeting:


- Implementation of standard practices/oversight of Booster clubs (Trustee Capobianco)
- Measure I mid-year update, including inflation/interest rate effect (Trustee Goldberg)
- Dress code update, including teacher, administrator, SDAC, and parent feedback (Trustee Goldberg)
- Update on A-G College Readiness Counselors – effectiveness and feedback from students/counselors (Trustee Sylvester)

B. Adjournment

President Sylvester adjourned the Open Session at 11:02 p.m. The next scheduled Board meeting will be Tuesday, October 11, 2022, 5:00 p.m. Closed Session; 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

October 11, 2022

Date



Clerk

October 11, 2022

Date



Superintendent

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<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>